



ADULT LITERACY PROGRAM

Erika Greene, *Literacy Program Coordinator*
2401 Woodlea Road • Tavares, FL 32778
(352) 253-6183 • egreene@lakeline.lib.fl.us

Adult Literacy Program Learner Agreement

As an Adult Learner, I agree to:

- Meet with my tutor when we are scheduled
- Be on time for my meetings
- Be prepared for each meeting — Do extra practice activities
- Take care of the books and materials that are given to me
- Not bring my children to the meeting. I understand the Adult Literacy Program doesn't provide child care.
- To call my tutor a minimum of 1 hour before my session if I expect to be late or will not be able to meet that day. If I cannot reach my tutor, I will call the library.
- Understand that if I miss four (4) meetings in three (3) months, it could result in being moved to the waiting list.

Adult Learner, initial that you understand and agree to these statements. _____

The Lake County Library System agrees to:

- Keep adult learner and tutor information confidential
- Provide a tutor for the adult learner who will:
 - Be on time
 - Be prepared
 - Help the adult learner identify his/her goals
 - Be creative and use library resources and authentic materials
 - Meet at designated tutoring locations ONLY (library or satellite location)
 - Respect the adult learner. Being respectful of the adult learner includes calling the learner or library if:
 - I/We will be late
 - I/We cannot make it to the meeting or class
- Provide a place for the tutor and adult learner to meet
- Provide books and other study materials free of charge
- Respect the tutors and adult learners
- Help resolve issues or problems that may arise.

LCLS Representative, initial that you understand and agree to these statements. _____

By signing below, you are indicating that you have read and will abide by this agreement:

Name: _____

Signature _____ Date: _____

Learner Mentor Program
Check this box if you would like to participate in this program.

If you have any questions, concerns or complaints about the Adult Literacy Program, please contact the Literacy Program Coordinator at (352) 253-6183.